



**POSITION ANNOUNCEMENT
PRESIDENT AND CEO
THE SKILLSOURCE GROUP, INC.
MCLEAN, VIRGINIA**

THE ORGANIZATION

The SkillSource Group, Inc. is an independent nonprofit organization established in 2002 to support workforce development across Northern Virginia. Although closely affiliated with Virginia Career Works – Northern Region, The SkillSource Group, Inc. operates as a separate 501(c)3 that serves as the fiscal agent and program administrator for the region’s workforce programs.

The Virginia Career Works Northern Region (VCWNR) covers Fairfax, Loudoun, and Prince William counties, as well as the cities of Fairfax, Falls Church, Manassas, and Manassas Park. Through The SkillSource Group, Inc. VCWNR offers a wide range of workforce development programs, including WIOA Adult, Youth, and Dislocated Worker programs, as well as other career employment services. Additionally, Five American Job Centers operate throughout the region.

There are twenty-four employees with an annual budget of \$10 million. For additional information, visit the website at: www.vcwnorthern.com.

OBJECTIVE

The Board of Directors of The SkillSource Group, Inc. is seeking a forward-looking, and outcome-focused President and CEO who has the vision and passion to lead The SkillSource Group, Inc. into its next chapter. Building on a strong financial and operational foundation, the Board is looking for an innovative, experienced leader who can provide both strategic and operational leadership to the organization. This position offers an exciting opportunity to scale impact and deepen The SkillSource Group, Inc.’s presence regionally.

THE POSITION

The President and CEO will be the leader of The SkillSource Group, Inc. responsible for the overall management of the organization. This executive provides innovative strategies and tactics to ensure a viable and sustainable organization. These responsibilities encompass revenue generation, external relations, political savvy, operational expertise, and a comprehension of Northern Virginia.

As the organization’s leader, this professional will oversee the administration, growth, and development of strong, effective programs, finances, and operations. This involves upholding the organization's financial stability through careful management of finances and assets, establishing clear policies and procedures, overseeing daily operations to optimize resources, and managing the hiring and supervision of staff and consultants.



DESIRABLE LEADERSHIP ATTRIBUTES

The SkillSource Group, Inc. is seeking a creative, energetic leader with the ability to motivate, inspire and instill confidence across a broad range of constituencies. We are looking for a leadership approach that is accessible, supportive, empowering, and balanced by strong decision-making and results-oriented accountability. Strong networking and collaborative skills are necessary along with a forward-thinking mindset and a calm, measured approach. The President and CEO should combine a service orientation with business and political savvy to drive The SkillSource Group, Inc.'s future and inspire its role in the regional employment community.

DEMONSTRATED EXPERTISE IN THE FOLLOWING AREAS NEEDED

- Revenue Generation: Skilled at creating new revenue streams and broadening financial support, including grants, philanthropy, forming partnerships, and managing corporate sponsorships.
- External Relations: Ability to elevate the organization's influence through various tactics addressing the needs of both employer and worker.
- Political Savvy: Capable of navigating federal, state, and local government environments. Viewed as apolitical, unbiased, and able to work effectively with diverse constituencies. Adept at engaging with senior government business and civic leaders.
- Operationally Astute: Proven capacity to effectively lead and oversee an organization of similar scale and complexity, coupled with the aptitude to work collaboratively with a board representing a wide range of stakeholders.
- Regional Knowledge: Comprehension of the Northern Virginia employer and social services community.

EDUCATION

Graduate Degree Preferred.

COMPENSATION

Competitive Base Salary and Benefits Package.

APPLICANTS ARE REQUESTED TO SUBMIT A RESUME TO

Hope Johnson

President and CEO

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The SkillSource Group, Inc. is an Equal Opportunity Employer.