

# FREE TAX PREPARATION



The Volunteer Income Tax Assistance (VITA) Program provides free tax preparation services to individuals and families with low income in the Northern Virginia community. If you or your family earned less than \$65,000 in 2023, you may qualify for this free service!

**Saturdays: 10:00AM - 2:00PM**  
**January 27 - April 13, 2024**

## What you need to bring:

- Proof of Identification (Photo ID)
- Social Security Cards (You, spouse, and dependents)
- Proof of foreign status, if applying for ITIN
- Wage and earning statements (W-2s / 1099s)
- Interest and dividend statements from banks (Forms 1099)
- Health Insurance Exemption Certificate, if received
- Bank account routing and number for direct deposit
- Child care statements (must have daycare provider's tax identification number)
- Health Coverage statements (Forms 1095-A, B and C)
- Copies of prior year's federal and state returns

**NOTE:** To file taxes electronically on *married-filing-joint tax return*, both spouses must be present to sign required forms.



**Virginia Career Works Prince William Center**  
13370 Minnieville Road | Woodbridge, VA 22192  
**Questions? Email [vcwpw@vcwnorthern.com](mailto:vcwpw@vcwnorthern.com)**

**WALK-INS WELCOME / NO APPOINTMENT NECESSARY**

WIOA Title I-financially assisted programs and Virginia Career Works – Northern are an equal opportunity program/employer committed to nondiscrimination on the basis of disability in all programs, services and activities. Reasonable accommodations, to include auxiliary aids and services, are available upon request to individuals with disabilities.