



# FREE TAX PREP SERVICES

The Volunteer Income Tax Assistance (VITA) Program provides free tax preparation services to individuals and families with low income in the Northern Virginia community. If you or your family earned less than \$67,000 in 2024, you may qualify for this free service!

**SATURDAYS: 10AM – 2PM**  
**JANUARY 25 – APRIL 12, 2025**  
**Walk-ins ONLY / NO appointment required.**

Questions? Email [vcwpw@vcwnorthern.com](mailto:vcwpw@vcwnorthern.com)

## What you need to bring:

- ✓ Photo ID for you and your spouse, if filing jointly.
- ✓ All income statements: W-2, W-2G & 1099 etc.
- ✓ All income statements for each working dependent: W-2, etc.
- ✓ Social Security card or ITIN letter for all family members. (This includes returning customers).
- ✓ Voided check for direct deposit.
- ✓ Expense documents: dependent care, education-related expenses, home mortgage interest payments.
- ✓ Forms 1095-A from the Marketplace for those claiming the Premium Tax Credit.

**NOTE:** To file taxes electronically on *married-filing-joint tax return*, both spouses must be present to sign required forms.

**Virginia Career Works Prince William Center**  
**13370 Minnieville Road | Woodbridge, VA 22192**

Financial Empowerment Center  
at Prince William County  
PRINCE WILLIAM COUNTY

**VIRGINIA**  
**CAREER WORKS**  
**PRINCE WILLIAM CENTER**  
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