

**MAY 2019**

Monday	Tuesday	Wednesday	Thursday	Friday
 The Virginia Employment Commission (VEC) is an equal opportunity employer/program.  <b>EMPLOYERS:</b> Please register with the VIRGINIA WORKFORCE CONNECTION ( <a href="http://www.vawc.virginia.gov">www.vawc.virginia.gov</a> ) to setup a HIRING EVENT at the Virginia Career Works – Cherokee Avenue Center.	 <p>If you require supportive services for any type of disability to participate in the Virginia Career Works – Cherokee Avenue Center services, auxiliary aids are available upon request to individuals with disabilities.</p>	<p style="text-align: center;">1</p> 	<p style="text-align: center;">2</p> <p style="text-align: center;"><b>People Ready HIRING EVENT</b> 10:00am – 2:00pm</p>	<p style="text-align: center;">3</p> <p style="text-align: center;"><b>Align Staffing HIRING EVENT</b> 10:00am – 2:00pm</p>
<p style="text-align: center;">6</p> <p><sup>1</sup>WIOA Eligibility Determination (by appointment only)</p> <hr/> <p><b>City Works Restaurant HIRING EVENT</b> 12:00pm – 2:00pm</p>	<p style="text-align: center;">7</p> <p style="text-align: center;"><b>Parrish Point, LLC HIRING EVENT</b> 11:00am – 2:00pm</p>	<p style="text-align: center;">8</p> <p style="text-align: center;"><b>Align Staffing HIRING EVENT</b> 10:00am – 2:00pm</p> <hr/> <p style="text-align: center;"><b>Arlington Public Schools Information Session</b> 10:00am – 11:00am and 11:30am – 12:30pm</p>	<p style="text-align: center;">9</p> <p style="text-align: center;"><b>People Ready HIRING EVENT</b> 10:00am – 2:00pm</p> <hr/> <p style="text-align: center;"><b>Arlington Public Schools HIRING EVENT</b> 10:00am – 4:00pm</p> <hr/> <p style="text-align: center;">“Cracking The Federal Code” Workshop 1:30pm – 3:30pm</p>	<p style="text-align: center;">10</p>  <p style="text-align: center;"><b>HAPPY MOTHER'S DAY</b></p>
<p style="text-align: center;">13</p> <p><sup>1</sup>WIOA Eligibility Determination (by appointment only)</p> <hr/> <p><b>WIOA Youth Information Session</b> 11:00am – 1:00pm</p>	<p style="text-align: center;">14</p>	<p style="text-align: center;">15</p> <p style="text-align: center;"><b>OM Group HIRING EVENT</b> 10:00am – 1:00pm</p>	<p style="text-align: center;">16</p> <p style="text-align: center;"><b>People Ready HIRING EVENT</b> 10:00am – 2:00pm</p>	<p style="text-align: center;">17</p> <p style="text-align: center;"><b>Federal Hiring Process/ USA Jobs Application Process Workshop</b> 10:00am – 3:00pm</p>
<p style="text-align: center;">20</p> <p><sup>1</sup>WIOA Eligibility Determination (by appointment only)</p>	<p style="text-align: center;">21</p> <p style="text-align: center;"><b>WIS International HIRING EVENT</b> 10:00am – 3:00pm</p> <hr/> <p style="text-align: center;"><b>Resume Writing Workshop</b> (Sponsored by Saved Hands Foundation) 11:00am – 1:00pm</p>	<p style="text-align: center;">22</p> <p style="text-align: center;"><b>Align Staffing HIRING EVENT</b> 10:00am – 2:00pm</p>	<p style="text-align: center;">23</p> <p style="text-align: center;"><b>People Ready HIRING EVENT</b> 10:00am – 2:00pm</p> <hr/> <p style="text-align: center;"><b>S.A.M.S. HIRING EVENT</b> 10:00am – 2:00pm</p> <hr/> <p style="text-align: center;"><b>Soft Skills Training Workshop for Employees Entering the Workforce</b> 11:00am – 1:00pm</p>	<p style="text-align: center;">24</p>
<p style="text-align: center;">27</p>  <p style="text-align: center;"><b>CENTER CLOSED</b></p>	<p style="text-align: center;">28</p>	<p style="text-align: center;">29</p>	<p style="text-align: center;">30</p> <p style="text-align: center;"><b>People Ready HIRING EVENT</b> 10:00am – 2:00pm</p> <hr/> <p style="text-align: center;">“Secret Sauce” to Job Search Success Workshop 10:00am – 12:00pm</p>	<p style="text-align: center;">31</p>

<sup>1</sup>To schedule a WIOA Eligibility Determination appointment, visit the following link: <https://vcwnorthern.com/wioa/>



5520 Cherokee Avenue | Alexandria, VA 22312  
 Main # (571)327-2206 Fax# (571)282-3579  
[www.vcwnorthern.com](http://www.vcwnorthern.com)

**Hours of Operation:**  
**Monday, Tuesday, Thursday and Friday: 8:30am - 4:30pm;**  
**Wednesday: 9:30am - 4:30pm**

**Workshops are offered at NO COST; however, *pre-registration is required by completing this form.***  
**Please complete information below and return to one of our Center staff members.**

## Workshop Registration Form MAY 2019

**Name:** \_\_\_\_\_  
**First** **Last**

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

<b>Do you need any special accommodations?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
--	---

<b>Are you a military veteran?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
------------------------------------	---

*Please mark an "X" in the box beside the workshop(s) you plan to attend below.*

<b>“Cracking the Federal Code” Workshop</b> <i>Facilitated by Corliss Jackson</i>	<b>Thursday, May 9, 2019</b> <b>1:30am – 3:30pm</b>	Learn from an expert consultant on the federal government’s hiring process. “Cracking the Federal Code” workshop offers top secret tips on how to successfully apply for a federal job.
<b>Federal Hiring Process Workshop</b>	<b>Friday, May 17, 2019</b> <b>10:00am – 3:00pm</b>	Looking for a federal job? Learn about the information needed to find and apply for federal positions from a Certified Federal Services Ambassador and Department of Homeland Security Recruitment Coordinator.
<b>WIOA Youth Information Session</b>	<b>Tuesday, May 13, 2019</b> <b>11:00am – 1:00pm</b>	Are you between the ages of 17 and 24? Come learn about the Workforce Innovation and Opportunity Act (WIOA) Youth Program and see if you are eligible for free career and educational assistance. <b>Sign up at <a href="http://www.myskillsource.org">www.myskillsource.org</a> (click on Young Adults).</b>
<b>Resume Writing Workshop</b> (Sponsored by Saved Hands Foundation)	<b>Tuesday, May 21, 2019</b> <b>11:00am – 1:00pm</b>	This workshop is being facilitated by the <b>Saved Hands Foundation</b> ; learn the fundamentals of effective resume writing techniques.
<b>Soft Skills Training Workshop for Employees Entering the Workforce</b>	<b>Thursday, May 23, 2019</b> <b>11:00am – 1:00pm</b>	For employees entering the workforce seeking an understanding of job culture and adapting to the work environment. Topics can include areas such as job etiquette, dressing for the workplace; effective communication; and more.
<b>“Secret Sauce” to Job Search Success Workshop</b>	<b>Thursday, May 30, 2019</b> <b>10:00am – 12:00pm</b>	Have you had several interviews, but <b>no</b> job offers? Attend this workshop and learn how to compete better. Learn what many others have heard to distinguish themselves and get back to work.