

Free Tax Prep

Have your taxes prepared and filed for free by IRS-certified volunteers.

SATURDAYS
JANUARY 29 - APRIL 9
10 AM - 2 PM

BY APPOINTMENT ONLY

Schedule a 30-minute appointment to meet with a volunteer to complete the Intake process and upload tax documents to our secure site, or review and pick-up your completed return.

PLEASE BE SURE TO BRING THE FOLLOWING TO YOUR TAX APPOINTMENT:

- Proof of identification (photo ID)
- Social Security cards for you, your spouse and dependents
- An Individual Taxpayer Identification Number (ITIN) assignment letter may be substituted for you, your spouse and your dependents if you do not have a Social Security number
- IRS Form 6419 - Advance Child Tax Credit Payments
- Proof of IRS Economic Impact Payments
- Proof of foreign status, if applying for an ITIN
- Birth dates for you, your spouse and dependents on the tax return
- Wage and earning statements (Form W-2, W-2G, 1099-R, 1099-Misc) from all employers
- Interest and dividend statements from banks (Forms 1099)
- Health Insurance Exemption Certificate, if received
- A copy of last year's federal and state returns, if available
- Proof of bank account routing and account numbers for direct deposit such as a blank check
- To file taxes electronically on a married-filing-joint tax return, both spouses must be present to sign the required forms
- Total paid for daycare provider and the daycare provider's tax identifying number such as their Social Security number or business Employer Identification Number
- Forms 1095-A, B and C, Health Coverage Statements
- Copies of income transcripts from IRS and state, if applicable

SCHEDULE AN APPOINTMENT ONLINE

<https://bit.ly/3fPpZro>

or call (571) 249-1783 for scheduling instructions



Taxpayers visiting the site must have their temperature checked, wear masks at all times, and adhere to COVID-19 guidelines and protocols at the center.

