

# LWRC WORKSHOPS JULY 2021

Currently, workshops are offered via the **GoToMeeting** virtual platform and on-site at the Center. Pre-registration is required. When registering, be sure to take note of which type of workshop you will be attending. The workshop title will indicate "VIRTUAL" or "ON-SITE."

View full descriptions of our workshop content [here](#).  
Pre-registration is **REQUIRED**.



[Register for Workshops Here](#)

The LWRC is open **Mon, Tues, Thurs, Fri from 9am to 4:30pm** and **Wed from 9am to 12noon**.

Contact us at **703-777-0150**  
or [wrc@loudoun.gov](mailto:wrc@loudoun.gov)



Location: **102 Heritage Way, NE in Leesburg**



If you require a reasonable accommodation for any type of disability in order to participate in Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.

## ON-SITE WORKSHOPS AT CENTER

*On-site workshops held in-person at the Center*

### Interviewing Skills

#### Mock Interview - By Appointment

Tues, July 6 9:00 - 12:30

#### Interviewing Styles

Wed, July 21 9:30 - 12:00

### Computer Skills

#### MS Word - Condensed

Tues, July 20 9:30 - 12:00

### Job Search

#### Negotiate Your Best Offer

Tues, July 20 2:00 - 3:00

#### The Mystery of Applicant Tracking System (ATS)

Wed, July 28 10:00 - 11:30

### Resume Development

#### Resumes & Covers Letters - Make Yours Stand Out

Tues, July 13 9:00 - 1:00

### Networking

#### Networking for Introverts

Tues, July 20 10:00 - 11:00

## VIRTUAL WORKSHOPS

*Having both camera and microphone capabilities on your device will enhance your virtual workshop experience.*

### Interviewing Skills

#### Interviewing to Get Hired

*(must attend both sessions of the workshop)*

Thurs, July 8 9:00 - 11:30

Fri, July 9 9:00 - 11:30

#### Mock Interview - By Appointment

Thurs, July 29 10:00 - 4:00

#### Panel Mock Interview - By Appointment

Wed, July 14 10:00 - 12:15

### Job Search

#### Senior Community Employment Services Program

Thurs, July 15 12:00 - 1:00

#### Controlling My Time

Thurs, July 15 2:00 - 3:00

### Social Media

#### Social Media & Job Search

Thurs, July 15 10:00 - 11:00

#### LinkedIn Check Up - By Phone Appointment

Fri, July 16 9:30 - 11:30

### Networking

#### 30 Second Commercial - So Tell Me About Yourself

Thurs, July 22 10:00 - 11:00