



LOUDOUN WORKFORCE RESOURCE CENTER

102 Heritage Way, N.E., 1st Floor
Leesburg, VA 20177-7400
(703) 777-0150 (Voice) - 711 (VA Relay)



Hours of Operation:

Monday, Tuesday, Thursday, Friday
9:00am - 4:30pm
Wednesday 9:00am - 12:00noon
www.loudoun.gov/wrc
wrc@loudoun.gov

April 2019

Meet the Employer Events <u>On-site Recruiting</u>	Mon	Tue	Wed	Thu	Fri
Lansdowne Resort & Spa Tuesday, 04/02/19 1:30 pm-4:00 pm Loudoun County Government Human Resource Department Hiring Information Session Rust Library Monday, 04/08/19 10:00 am Registration Required	1 Is WIOA Right for You? 10:00 am - 11:00 am *Registration Required <i>SWaM - Small Business, Women & Minority Owned Business Certification Lab</i> 10:00 am - 12:00 noon	2 Resume Critique Walk-in from 9:00 am - 12:00 noon So You Think You Can Interview? 10:00 am - 12:00 noon Orientation to Center Services - English 2:00 pm - 3:00 pm	3 Navigating LinkedIn for New Users 9:30 am - 11:30 am CLOSE @ 12:00 noon	4 Resume Critique Walk-in from 9:00 am - 12:00 noon Orientation to Center Services - Spanish 10:00 am - 11:00 am Interviewing Styles 10:00 am - 12:30 pm Networking Fundamentals 2:00 pm - 3:30 pm	5 Strategize Your Job Search 10:00 am - 12:00 noon "SCAR-Q - Discover Your Competencies" 2:00 pm - 4:00 pm Join Us! Senior Resource Fair Purcellville, VA 1:00pm - 4:00pm
Lansdowne Resort & Spa Tuesday, 04/09/19 1:30 pm-4:00 pm Let's Move Thursday, 04/11/19 9:30 am - Overview Lansdowne Resort & Spa Tuesday, 04/09/19 1:30 pm-4:00 pm	8 MS Word - The Basics 9:00 am - 4:00 pm Loudoun County Government Human Resources - 10:00 am Hiring Info Session at Rust Library *Registration Required DARS Rep. 9:00 am - 1:00 pm Mock Interview 11:00 am - 3:30 pm	9 Resume Critique Walk-in from 9:00 am - 12:00 noon MS Excel - The Basics 9:00 am - 4:00 pm Youth WIOA Info Session *By Appointment	10 CLOSE @ 12:00 noon	11 Resume Critique Walk-in from 9:00 am - 12:00 noon	12 Resume Writing 101 9:00 am - 1:00 pm 30 Second Commercial - "So Tell Me About Yourself" 1:30 pm - 4:00 pm Join Us! Senior Resource Fair Purcellville, VA 1:00pm - 4:00pm
15 MS Excel - The Basics 9:00 am - 4:00 pm Is WIOA Right for You? 10:00 am - 11:00 am *Registration Required	16 Resume Critique Walk-in from 9:00 am - 12:00 noon MS Word - The Basics Condensed 9:30 am - 12:00 noon Your Transferable Skills 10:00 am - 12:00 noon	17 Find a Career... Change a Career... My Next Move 10:00 am - 11:00 am CLOSE @ 12:00 noon	18 Resume Critique Walk-in from 9:00 am - 12:00 noon MS Outlook - The Basics 9:00 am - 4:00 pm Best in Class Customer Service 10:00 am - 12:00 noon	19	
22 Please visit our website for the most current event information www.loudoun.gov/wrc Workshops are offered at NO COST. However, Pre-Registration is Required. To register please visit: www.loudoun.gov/wrcworkshops	23 Resume Critique Walk-in from 9:00 am - 12:00 noon Name That Interview 10:00 am - 12:00 noon Social Media & Job Search 1:30 pm - 3:00 pm	24 CLOSE @ 12:00 noon	25 Resume Critique Walk-in from 9:00 am - 12:00 noon Mock Interview 9:00 am - 12:30 pm GED Placement Testing - 9:30 am Registration Required 571-252-1393	26 Negotiate Your Best Offer 10:00 am - 11:30 am	
If you require a reasonable accommodation for any type of disability in order to participate in Loudoun Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.	29 MS Word - The Basics 9:00 am - 4:00 pm	30 Resume Critique Walk-in from 9:00 am - 12:00 noon Resume Writing 101 9:00 am - 1:00 pm Youth WIOA Info Session *By Appointment	<div style="border: 2px solid red; padding: 5px; text-align: center;"> Join us at the <u>Be Local</u> event Gum Springs Library ~ Saturday, April 6th 1:00pm - 4:00pm </div> <div style="border: 2px solid yellow; padding: 5px; text-align: center; margin-top: 10px;"> Every Friday during the month of April WIOA Screening *By Appointment www.loudoun.gov/wrcworkshops </div>		



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Partner Contacts

Crossroads Jobs, Inc. ~ Crossroads Jobs is a free employment service, connecting capable applicants with market-place jobs. Carol Smith ~ 703-771-4112

Department of Aging and Rehabilitative Services (DARS) ~ In partnership with people with disabilities and their families, the Virginia Division of Rehabilitative Services collaborates with the public and private sectors to provide and advocate for the highest quality services that empower individuals with disabilities to maximize their employment, independence and full inclusion into society. ~ Loudoun Office ~ 703-771-4775

Job Link, Loudoun County Community Services Board ~ Job coaches provide one-on-one assistance to individuals with disabilities with finding and keeping regular jobs in the community. Sara Westfall ~ 703-777-0562

Loudoun County Public Schools, Adult Education ~ LCPS Adult Education provides educational opportunities for adults who wish to acquire competencies necessary for further education, employment, or personal enrichment. Carolyn Solares ~ 571-252-1393

Loudoun Literacy Council ~ The Loudoun Literacy Council is a nonprofit, 501c (3) community based organization dedicated to improving English language skills for adults, children, and families in Loudoun County. The Loudoun Literacy Council's Adult Literacy Program uses the services of trained volunteers to provide high-quality reading, writing, and English language learning programs for adults to empower and enable them to acquire the skills necessary to achieve personal and occupational goals. Nikki Daruwala ~ 703-777-2205

Northern Virginia Community College ~ NVCC is a comprehensive institution of higher learning offering programs of instruction generally extending not more than two years beyond the high school level. Esther Perantoni ~ 703-450-2551

Ticket to Work ~ A Social Security Administration program designed to provide employment related assistance to SSDI and SSI beneficiaries who are between the ages of 18 and 64. To schedule an appointment please contact ~703-827-3782

Transit & Commuter Services: Loudoun County Department of Transportation & Capital Infrastructure ~ The Transit & Commuter Services team offers helpful information to residents, employers, and individuals traveling to work in Loudoun County. 1-877-GO-LCBUS or 703-771-5665

Virginia Employment Commission ~ Alexandria-703-813-1300/Prince William-703-897-0407/Winchester-540-722-3415

Virginia Employment Commission - Veterans Services ~ Veterans, Disabled Veterans and Businesses are eligible to receive employment services. Veteran Services are provided by a network of professional Workforce Services Representatives, Disabled Veteran Outreach Specialists and Local Veteran Employment Representatives. ~ Cynthia Prospers ~ 757-812-8210 or cynthia.prospers@vec.virginia.gov

Virginia Financial Success Network ~ The VFSN is open to any adult enrolled in the WIOA Program. Participants will benefit from individual financial coaching, budgeting, and financial educations. Please contact the Financial Coach, Tisha Chase, with questions ~ tisha.chase@myskillsources.org ~ 703-474-8276

Virginia Job Corps ~ Job Corps is a no-cost education and vocational training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through vocational and academic training. 1-800-733-JOBS or contact the Alexandria office ~ 703-671-5300

Youth WIOA Program ~ The WIOA Program helps youth ages 17-24 to gain the skills needed to succeed in the workforce through career development and educational support. Fariyah Kuraishi ~ 571-385-9672