



LOUDOUN WORKFORCE RESOURCE CENTER

102 Heritage Way, N.E., 1st Floor
 Leesburg, VA 20177-7400
 (703) 777-0150 (Voice) - 711 (VA Relay)



Hours of Operation:

Monday, Tuesday, Thursday, Friday
 9:00am - 4:30pm
 Wednesday 9:00am - 12:00noon
www.loudoun.gov/wrc
wrc@loudoun.gov

June 2019

Meet the Employer Events On-site Recruiting	Mon	Tue	Wed	Thu	Fri
<p>MV Transportation, Inc. Wednesday, 06/05/19 9:30 am-12:00 noon</p> <p>Comfort Keepers Tuesday, 06/11/19 9:30 am-12:00 noon</p> <p>Flagger Force Monday, 06/17/19 10:00 am-2:00 pm</p> <p>Poet's Walk Thursday, 06/20/19 9:30 am-12:00 noon</p> <p>AutoZone Wednesday, 06/26/19 9:30 am-12:00 noon</p>	<p>3 MS Word - The Basics 9:00 am - 4:00 pm</p> <p>Orientation to Center Services - English 2:00 pm - 3:00 pm</p>	<p>4 15 minute - Resume Critique ~ Walk-in 9:00 am - 12:00 noon</p> <p>MS Excel - The Basics 9:00 am - 4:00 pm</p> <p>So You Think You Can Interview? 10:00 am - 12:00 noon</p> <p>Strategize Your Job Search 2:00 pm - 4:00 pm</p>	<p>5 30 Second Commercial - "So Tell Me About Yourself" 9:00 am - 11:30 am</p> <p>CLOSE @ 12:00 noon</p>	<p>6 15 minute - Resume Critique ~ Walk-in 9:00 am - 12:00 noon</p> <p>Orientation to Center Services - Spanish 10:00 am - 11:00 am</p> <p>Networking Fundamentals 10:00 am - 11:30 am</p>	<p>7 Resume Writing 101 9:00 am - 1:00 pm</p> <p>WIOA Screening *By Appointment</p>
	<p>10 MS PowerPoint - The Basics 9:00 am - 4:00 pm</p> <p>DARS Rep. 10:00 am - 2:00 pm</p>	<p>11 15 minute - Resume Critique ~ Walk-in 9:00 am - 12:00 noon</p> <p>Interviewing: How to Prove You're the Right Fit - Presented by International Language Academy 9:00 am - 12:30 pm</p> <p>MS Outlook - The Basics 9:00 am - 4:00 pm</p> <p>"SCAR-Q - Discover Your Competencies" 10:00 am - 12:00 noon</p>	<p>12 Navigating LinkedIn for New Users 9:30 am - 11:30 am</p> <p>CLOSE @ 12:00 noon</p>	<p>13 15 minute - Resume Critique ~ Walk-in 9:00 am - 12:00 noon</p> <p>MS Excel - The Basics 9:00 am - 4:00 pm</p> <p>Mock Interview 11:00 am - 3:30 pm</p>	<p>14 WIOA Screening *By Appointment</p>
<p>Workshops are offered at NO COST. However, Pre-Registration is Required. To register please visit: www.loudoun.gov/wrcworkshops</p>	<p>17 Loudoun County Government Human Resources - 10:15 am Recruitment & Application Seminar Rust Library *Registration Required</p>	<p>18 15 minute - Resume Critique ~ Walk-in 9:00 am - 12:00 noon</p> <p>MS Word - The Basics Condensed 9:30 am - 12:00 noon</p> <p>Play Nice - Getting Along with Your Co-Workers 10:00 am - 12:00 noon</p> <p>The Mystery of the Applicant Tracking System (ATS) 1:30 pm - 3:30 pm</p>	<p>19 Social Media & Job Search 9:30 am - 11:00 am</p> <p>CLOSE @ 12:00 noon</p>	<p>20 15 minute - Resume Critique ~ Walk-in 9:00 am - 12:00 noon</p>	<p>21</p> <p>Workforce Center Opens at 1pm today</p>
<p>If you require a reasonable accommodation for any type of disability in order to participate in Loudoun Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.</p>	<p>24 Find a Career... Change a Career... My Next Move 10:00 am - 11:00 am</p>	<p>25 15 minute - Resume Critique ~ Walk-in 9:00 am - 12:00 noon</p> <p>Resume Writing 101 9:00 am - 1:00 pm</p> <p>Youth WIOA Info Session *By Appointment</p>	<p>26 LinkedIn Profile Check Up 10:00 am - 12:00 noon</p> <p>CLOSE @ 12:00 noon</p>	<p>27 15 minute - Resume Critique ~ Walk-in 9:00 am - 12:00 noon</p> <p>Mock Interview 9:00 am - 12:30 pm</p>	<p>28 WIOA Screening *By Appointment</p>



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Partner Contacts

Crossroads Jobs, Inc. ~ Crossroads Jobs is a free employment service, connecting capable applicants with marketplace jobs. Carol Smith ~ 703-771-4112

Department of Aging and Rehabilitative Services (DARS) ~ In partnership with people with disabilities and their families, the Virginia Division of Rehabilitative Services collaborates with the public and private sectors to provide and advocate for the highest quality services that empower individuals with disabilities to maximize their employment, independence and full inclusion into society. ~ Loudoun Office ~ 703-771-4775

Job Link, Loudoun County Community Services Board ~ Job coaches provide one-on-one assistance to individuals with disabilities with finding and keeping regular jobs in the community. Sara Westfall ~ 703-777-0562

Loudoun County Public Schools, Adult Education ~ LCPS Adult Education provides educational opportunities for adults who wish to acquire competencies necessary for further education, employment, or personal enrichment. Carolyn Solares ~ 571-252-1393

Loudoun Literacy Council ~ The Loudoun Literacy Council is a nonprofit, 501c (3) community based organization dedicated to improving English language skills for adults, children, and families in Loudoun County. The Loudoun Literacy Council's Adult Literacy Program uses the services of trained volunteers to provide high-quality reading, writing, and English language learning programs for adults to empower and enable them to acquire the skills necessary to achieve personal and occupational goals. Nikki Daruwala ~ 703-777-2205

Northern Virginia Community College ~ NVCC is a comprehensive institution of higher learning offering programs of instruction generally extending not more than two years beyond the high school level. Esther Perantoni ~ 703-450-2551

Ticket to Work ~ A Social Security Administration program designed to provide employment related assistance to SSDI and SSI beneficiaries who are between the ages of 18 and 64. To schedule an appointment please contact ~703-827-3782

Transit & Commuter Services: Loudoun County Department of Transportation & Capital Infrastructure ~ The Transit & Commuter Services team offers helpful information to residents, employers, and individuals traveling to work in Loudoun County. 1-877-GO-LCBUS or 703-771-5665

Virginia Employment Commission ~ Alexandria-703-813-1300/Prince William-703-897-0407/Winchester-540-722-3415

Virginia Employment Commission ~ Veterans Services ~ Veterans, Disabled Veterans and Businesses are eligible to receive employment services. Veteran Services are provided by a network of professional Workforce Services Representatives, Disabled Veteran Outreach Specialists and Local Veteran Employment Representatives. ~ Cynthia Prospers ~ 757-812-8210 or cynthia.prospers@vec.virginia.gov

Virginia Job Corps ~ Job Corps is a no-cost education and vocational training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through vocational and academic training. 1-800-733-JOBS or contact the Alexandria office ~ 703-671-5300

Youth WIOA Program ~ The WIOA Program helps youth ages 17-24 to gain the skills needed to succeed in the workforce through career development and educational support. Fariyah Kuraisi ~ 571-385-9672