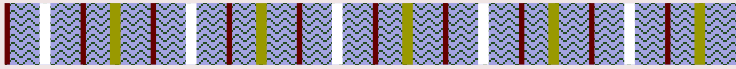


LWRC WORKSHOPS NOVEMBER 2021



Currently, workshops are offered via the **GoToMeeting** virtual platform and on-site at the Center. Pre-registration is required. When registering, be sure to take note of which type of workshop you will be attending. The workshop title will indicate "VIRTUAL" or "ON-SITE."

www.loudoun.gov/wrcworkshops

View full descriptions of our workshop content [here](#).
Pre-registration is REQUIRED.



[Register for Workshops Here](#)



Check [website](#) for up-to-date news on our move.

The LWRC is open Mon, Tues, Thurs, Fri from 9am to 4:30pm and Wed from 9am to 12noon.

Contact us at 703-777-0150
or wrc@loudoun.gov



If you require a reasonable accommodation for any type of disability in order to participate in Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.

ON-SITE WORKSHOPS AT CENTER *On-site workshops held in-person at the Center*

Interviewing Skills

Interviewing Styles

Wed, Nov 3 9:00 - 12:00

Mock Interview - Offered by Appointment

Please contact our center at 703-777-0150 X1 for information and scheduling.

Panel Mock Interview - Offered by Appointment

Please contact our center at 703-777-0150 X1 for information and scheduling.

Computer Skills

MS Excel - Level 1

Mon, Nov 1 9:00 - 4:00

Networking Skills

Networking Fundamentals

Tues, Nov 30 10:00 - 11:30

Social Media

Social Media & Job Search

Tues, Nov 30 2:00 - 4:00

VIRTUAL WORKSHOPS

Having both camera and microphone capabilities on your device will enhance your virtual workshop experience.

Interviewing Skills

Successful Phone Interviewing

Fri, Nov 5 10:00 - 11:00

Mock Interview - Offered by Appointment

Please contact our center at 703-777-0150 X1 for information and scheduling.

Panel Mock Interview - Offered by Appointment

Please contact our center at 703-777-0150 X1 for information and scheduling.

Job Search Skills

Find a Career...Change a Career...My Next Move

Wed, Nov 3 10:00 - 11:00

How to Avoid Job Scams

Sat, Nov 20 9:00 - 10:30

The Mystery of Applicant Tracking Systems (ATS)

Sat, Nov 20 11:00 - 12:00

Resume Development

Resumes & Cover Letters - How to Make Yours Stand Out

Thurs, Nov 18 10:00 - 12:00

Social Media

Navigating LinkedIn for New Users

Sat, Nov 6 10:00 - 11:00

LinkedIn Profile Check Up - Offered by Appointment

Please contact our center at 703-777-0150 X1 for information and scheduling.

Workplace Skills

First Impressions - Bring Your "A" Game

Thurs, Nov 4 10:00 - 11:00

Collaboration in the Workplace

Fri, Nov 19 10:00 - 12:00