

NEWSLETTER

September 2026



September Is Workforce Development Month

This month, Virginia Career Works celebrates the power of workforce development to connect people with quality jobs, strengthen businesses, and create pathways to opportunity throughout our community.

Join us for a full month of career-building activities, including virtual and in-person workshops, employer and partner information sessions, digital-literacy classes, and a Career & Resource Fair. Whether you are searching for employment, changing careers, developing new skills, or exploring community resources, there is something for you!

Explore the workshops and hiring event on pages 2 and 3, then register for the events that support your goals.

HOT JOBS: Opportunities Are Growing in Northern Virginia!

Ready to begin your search? Visit Virginia Workforce Connection (www.vawc.virginia.gov) to explore current openings, or stop by a Virginia Career Works Center for assistance.

Check out the **Virginia Career Works Northern Job Board!** Browse full-time jobs, part-time jobs, and paid internships in our network across Northern Virginia at <https://jobs.vcwnorthern.com>

- This month is [Healthy Aging Month](#), [World Alzheimer's Month](#) and [Hispanic Heritage Month](#) (beginning September 15th - October 15th).
- Labor Day - September 7th (Centers Closed)
- Patriot Day - September 11th



5520 Cherokee Avenue, #100
Alexandria, VA 22312
Phone: (571) 327-2206
TTY: 711 VA Relay

We're Here to Help!

The Virginia Career Works Prince William and Cherokee Avenue Centers are open Monday through Friday, from 9:00 a.m. to 4:30 p.m.

Available services include computer access, faxing, printing, typing tests, career resources, and connections to workforce programs. **Refer to page 4 or visit vcwnorthern.com to learn more.**



13370 Minnieville Road
Woodbridge, VA 22192
Phone: (703) 586-6800
TTY: 711 VA Relay

WORKFORCE DEVELOPMENT MONTH *

GET TO KNOW ABOUT DARS!

Participants and Staff will learn about the Department of Aging & Rehabilitative Services (DARS) including referral process, programs, and successes.

SEPTEMBER 8TH @ 10:30AM

REGISTRATION: <https://bit.ly/4xYux4B>

ROCK YOUR LINKEDIN PROFILE: BUILD A STANDOUT PRESENCE ON LINKEDIN

Let an expert teach you how to optimize your LinkedIn Profile to obtain career growth.

SEPTEMBER 10TH @ 10AM

REGISTRATION: <https://bit.ly/3SeELPk>

USE AI TO SUPERCHARGE YOUR JOB SEARCH

Explore how artificial intelligence can make the job search more efficient and effective. They will learn how to use AI tools to strengthen resumes and cover letters, prepare for interviews, research employers, identify job opportunities, and develop personalized job search strategies that enhance their career search.

SEPTEMBER 28TH @ 2:30PM

REGISTRATION: <https://bit.ly/4gyym9y>

***Follow links for workshop details via Eventbrite.** Full Calendar of Events for all Virginia Career Works Northern Region Centers with registration details available at www.vcwnorthern.com.

Taylor Mason from
Edify Consulting LLC presents:

CREATE A WINNING RESUME WORKSHOP SEPTEMBER 2ND @ 5:30PM

REGISTRATION: <https://bit.ly/4xodDNO>

-and -

ACE THE INTERVIEW AND GROW YOUR PROFESSIONAL NETWORK WORKSHOP

SEPTEMBER 16TH @ 5:30PM

REGISTRATION: <https://bit.ly/3UI3Zfp>

BUDGETING FOR BEGINNERS

Learn how to master your money!

Create a realistic budget that reflects what matters most to you with
Suleby Granados Andrade,
Atlantic Union Bank.

-Snacks will be provided.-

**SEPTEMBER 15TH @ 11:30AM
IN-PERSON @ VCW PRINCE WILLIAM**

**REGISTRATION:
<https://bit.ly/46IC4yy>**

PRINCE WILLIAM FINANCIAL EMPOWERMENT CENTER CLASSES

- Financial Empowerment 4-Week Series via Zoom at 7pm for dates below:

- Budgeting Basics: September 1st
- Borrowing Basics: September 8th
- Understanding Credit Reports and Scores: September 15th
- Protecting Yourself Against ID Theft, Fraud, and Scams: September 22nd

**REGISTRATION:
<https://bit.ly/FinancialEmpowermentSeries>**

- Avoiding Foreclosures – September 10th @ 7pm
**REGISTRATION:
<https://bit.ly/AvoidingForeclosureEviction>**
- Lunch & Learn: Small Business 101:
September 17th @ Noon
REGISTRATION: <https://bit.ly/SmallBus101>

PRINCE WILLIAM COUNTY

CAREER & RESOURCE FAIR

YOUR NEXT OPPORTUNITY STARTS HERE!

- ★ MEET EMPLOYERS WHO ARE HIRING
- ★ EXPLORE CAREER OPPORTUNITIES
- ★ ACCESS VALUABLE RESOURCES
- ★ BUILD YOUR FUTURE

WEDNESDAY
SEPTEMBER 16, 2026
10AM - 1PM

NATIONAL MUSEUM OF THE MARINE CORPS
1775 SEMPER FIDEIS WAY
TRIANGLE, VA 22172

JOBSEEKER REGISTRATION:
BIT.LY/JS-CAREERFAIR0916

HOSTED BY PRINCE WILLIAM ECONOMIC DEVELOPMENT & TOURISM AND VIRGINIA CAREER WORKS NORTHERN REGION

FREE Job Ready & Computer Workshops

SCHEDULE

Monday & Friday 9:30 a.m. - 12:30 p.m.

VA Career Works Center, 13370 Minnieville Rd, Woodbridge, VA 22192

Friday, September 25, 2026 ▶

Learn how to access your PWCS email and how to use E-mail (Gmail / MS Outlook), as well as how to communicate professionally.

Monday, September 28, 2026 ▶

Improve Internet Skills, learn how to effectively job search and how to properly complete online job applications.

Friday, October 2, 2026 ▶

Microsoft Word I - Terminology, how to create, open, save, share, and work with documents.

Monday, October 5, 2026 ▶

Microsoft Word II - How to format, adjust layouts, and print documents.

Friday, October 9, 2026 ▶

Microsoft Word III - Work with columns, pictures, tables, and create a resume. **Bring job & education history and references.**

Friday, October 16, 2026 ▶

Learn about networking, improve interview skills and review & finalize your resume.

Monday, October 19, 2026 ▶

Microsoft Excel I - Learn how to create, open, and save spreadsheets as well as cell basics.

Friday, October 23, 2026 ▶

Microsoft Excel II - Learn how to work with cells, multiple sheets, and how to print effectively.

Monday, October 26, 2026 ▶

Microsoft Excel III - Learn about formulas and functions.
Microsoft PowerPoint - Learn how to create presentations.

Friday, October 30, 2026 ▶

Microsoft PowerPoint - Learn how to present, print, and insert pictures & videos.



LOCATION
VA Career Works
Center
13370 Minnieville Rd.
Woodbridge,
VA 22192

New PWCS Adult Students: Please register by completing the Online Registration on our website:

www.PWCS.edu/AdultEd

Then check your e-mail for in-person registration and testing appointments.

Current students, please email Claudia Gortva at GortvaCE@pwcs.edu



LinkedIn Learning

Learn Today. Grow Tomorrow.

Whether you're exploring a new career, sharpening your current skills, or preparing for your next opportunity, LinkedIn Learning provides the tools to help you succeed—anytime, anywhere.

Why use LinkedIn Learning?

Earn certificates of completion to showcase your commitment to continuous learning on your LinkedIn profile and résumé.

Build in-demand AI skills with courses covering generative AI, prompt writing, Microsoft Copilot, ChatGPT, and other emerging technologies.

Practice with AI-powered role play to improve interview skills, communication, leadership conversations, sales, and customer service in a safe environment.

Learn at your own pace with thousands of expert-led courses available on your computer or mobile device—whether you have 10 minutes or an hour.

Invest in yourself—one course today can open the door to tomorrow's opportunity. To get your free license complete the Interest Form online: bit.ly/VCWN-LIL

Partner Information

DARS	Services are available by phone and email.	For information, call 703-335-5550 (press 0 for the front desk) or visit www.vadars.org .
Department of Social Services (DSS)	To apply for public assistance, visit https://commonhelp.virginia.gov .	For general information, call 703-792-7500; For questions, email commonhelp@dss.virginia.gov .
ECMC The College Place-Alexandria	Provides free information and assistance through in-person, telephone, and online support for people of all ages seeking higher learning. The College Place offers presentations and workshops, as well as individual assistance completing applications for college admission, financial aid, and scholarships.	Email Jason Puryear, Student Success & Outreach Director, at alexandriavatcp@ecmc.org or call 434-218-2675 for questions for more information.
Employment Supports for Lifelong Achievement (ESLA)	Program provides services to residents of Fairfax, Prince William, and Loudoun counties with barriers such as low-income, legal history, and/or disabilities.	Visit www.vcwnorthern.com/esla for more information and complete the Inquiry/Referral Form .
Prince William Financial Empowerment Center (PW FEC)	Provides services to help individuals and families in Prince William County advance on a path toward financial stability. Services include financial and small business coaching, financial workshops, housing counseling, and free tax preparation.	For more information, go to https://vcwnorthern.com/pwfec/ Complete an Interest Form and view calendar online.
Northern Virginia Senior Community Services Employment Program (SCSEP)	If you are age 55 or older, currently unemployed and meet certain financial criteria, you may be eligible.	Contact Virginia Judd at 571-363-7688 or email scsep@vcwnorthern.com . https://vcwnorthern.com/scsep for more information.
Prince William County Schools Adult Education	Community Engagement and Citizenship Preparation, English Language Acquisition (ELA), GED, and other classes are available. For full class schedule and information, visit http://adulthood.pwcs.edu .	Email adulthood@pwcs.edu or see a staff member for information.
Ticket to Work Program	Are you a job seeker with a disability who wants to work and are receiving SSI or SSDI?	For information, complete Interest Form : https://vcwgov.my.site.com/Application/s/ttw-referral or email myticket@vcwnorthern.com .
Virginia Employment Commission (VEC)	The fastest way to apply for new unemployment benefits, file an additional claim, reopen an existing claim, and certify weekly benefits is through VEC's Customer Self-Service (CSS) online portal. Visit www.vec.virginia.gov to view tutorials to set up an account and file claims for unemployment.	You may file and inquire about unemployment benefits through the Customer Contact Center by calling 866-832-2363 (Monday through Friday from 8:00am to 4:30 pm)
Virginia Works – Department of Workforce Development and Advancement (DWDA)	<i>Effective January 16, 2024</i> , the new agency, DWDA, offers job services to employers and jobseekers. Jobseekers can receive assistance with their job search and preparation in-person and virtually. Veteran services are available to qualified individuals by JVSG Prince William Veteran Employment Representatives.	Contact 703.897.0407 Email Princwilliam@virginiaworks.gov
WIOA / WIOA Youth	Unemployed and struggling to find employment? Or need an upgrade your skills to gain employment?	To sign up for an Information Session to learn more about the programs and to apply, visit https://vcwnorthern.com/wioa ; young adults, ages 17-24, visit https://vcwnorthern.com/youth-programs .

