



NORTHERN REGION

Board of Directors Meeting

Agenda and Meeting Materials

**Thursday March 6, 2025
8:30 a.m. – 10:00 a.m.**

By Zoom Meeting

<https://zoom.us/j/96198045541?pwd=yhfM7EweuFR2dpxakTsxXSU7AtENrz.1>

Meeting ID: 961 9804 5541
Passcode: 513002

**VIRGINIA CAREER WORKS - NORTHERN
BOARD OF DIRECTORS
Quarterly Meeting**

**Thursday March 6, 2025
8:30 a.m. – 10:00 a.m.**

Roll Call

Chairman's Report

Approval of December 5, 2024 Quarterly Board Meeting Summary Notes

Board Committee Reports; The *SkillSource* Group, Inc. Report

Necessary Board Actions Aligned with Approved 2025-2027 Strategic Priorities

Become a Thought Leader for Workforce Development

- Review of Impact of Federal Worker and Contractor Layoffs
- Overview of 2025 – 2027 Northern Virginia WIOA Local Plan

Build Sustainable Partnerships with Employers in Target Industries

- Approval of 2025 Quarter 1 VCW Northern Employer Recognition Award

Expand Talent Pipeline of Youth and Adults for Business

- Update on Fairfax County Talent Up Initiative

Focus on Quality Services through Data Collection and Continuous Improvement

- Assessment of 2025 – 2027 VCWN American Job Center Certifications
- Northern Virginia One Stop Operator Update on Caseload and Service Strategy for FY 2025

Board Business Items

- Program Management Reports
- Executive Director Items

Adjourn

Virginia Career Works Northern Region

Thursday, December 5, 2024

Quarterly Board of Directors Meeting

Summary Notes

Members Present In-Person:

Robert Bartolotta
Michael Becketts
Anthony Cancelosi
Steven Partridge

Joseph Diaz
Debora Harvey
Daniel McGuire
Rachel Payne

Cindy Shao
Karen Smaw
Swati Aneja

Members Present Virtually:

George Harben
Debby Hopkins
William Mountjoy

Susan Orehowsky
Roopal Saran
Zuzana Steen

Paul Steiner
William Trumbull
LeAnn White

Staff and Observers Present In-Person:

Executive Director: David Hunn

Staff: Sabrina Miller, Seema Jain, Haimanot Andualem, Susan Baker, Virginia Judd

Observers: Mason Bishop and Stacey Dessecker

Staff and Observers Present Virtually:

Staff: Angela Harris, Suzanne Boudreaux, Robert Mahon, Sheila Jones, Ann Hyslop, Jannette Sequeira, Claudia Barrios, Deborah Dubin, Eliza Chappell, Ghezal Kohestani,

Observers: Ahsan Ijaz, Lisa Tatum, Trang Montgomery, Tatiana Nuth, Andrew Everett, Greg Vaughn, Jennifer van Buren, Kinsey Walker, Linda Siam, Lindsay Washington, Rae Nguyen, Robin Baker, Sandra Zacarias, Annie Tamerjan

The meeting commenced at **8:44 a.m.**

Board Member Roll Call: Sabrina Miller conducted roll call and a quorum was met.

Approval of September 5, 2024 Summary Notes: A motion was made by George Harben to approve the Board Summary notes from September 5, 2024 and was seconded by Joseph Diaz. The Summary notes were approved unanimously by the full Board of Directors, with no abstentions.

Chairman's Report:

Mr. William Trumbull, the Chairman of the Virginia Career Works Northern Region Board of Directors, welcomed the Board to the meeting. Chairman Trumbull highlighted that this is the first in person VCW Board meeting in 4 years. Per new State requirement for in-person meetings, VCW Board members must attend at least twice per calendar year.

Mr. Trumbull apprised Board members of several important Board items to be reviewed during the meeting, including discussions, review and approval of Board's new 2025 – 2028 Strategic Plan, where we have had a Working Group focused on this since September, with the leadership of our consultant, Mason Bishop, and Kinsey Walker. Mr. Trumbull thanked the working group which included himself, Chris Rieley, Debora Harvey, Daisy Sauls, Joe Diaz, George Harben, Rob Bartolotta, Dan McGuire and Zuzana Steen for their time and effort in bringing this Plan together.

Mr. Trumbull noted that The Board will be asked to ratify the updated FY 2025 Budget for The SkillSource Group, Inc., and the Virginia Career Works Northern Region. Since this Board last met, SkillSource has been awarded several new contracts, including two new TANF Employment Assistance grants from the Virginia Department of Social Services as well as the Arlington County WIOA Adult and Dislocated Worker Program, at the Arlington Employment Center. The Board will also discuss the anticipated impact of the just-released Congressional Conference Committee Agreement on the new WIOA Reauthorization legislation, titled 'A Stronger Workforce for America' (ASWA). Our initial review of this compromise legislation is quite negative for local workforce areas.

Lastly, Mr. Trumbull provided an overview for FY 2025, through October 2024, of our VCW Northern programs and services reached over 10,300 Center customers, putting our region on-track to serve nearly 31,000 jobseekers by June 2025. The meeting proceeded with the printed agenda after an invitation for questions and comments from Board members.

Mr. Trumbull then asked for Committee Report Updates, as follows:

The SkillSource Group, Inc. (SSG) Board of Directors: George Harben reported for the SSG Board of Directors. Since the Virginia Career Works Northern Board meeting in September 2024, the SSG Board of Directors met and acted on the following items

- Reviewed and approved revisions to the Final FY 2025 Budget for SkillSource, the Virginia Career Works Northern and the WIOA One Stop Operator. This Board will be asked to ratify the Updated Revised FY 2025 Budget later in this meeting.
- The Audit Committee and full Board accepted the FY 2024 Audit of The SkillSource Group, Inc. by GRF in early November 2024. The Audit was clean and is posted on the Virginia Career Works Northern website.
- The SkillSource Group, Inc. ended FY 2024 with a budget surplus of \$119,292.
- SkillSource completed negotiations with the Landlord for the American Job Center Prince William will end in December 2024. SkillSource and the Building Owner have agreed on a plan to subdivide the building space, with SkillSource retaining roughly 6,000 square feet for this American Job Center. The new ten-year lease will start in January 2025 with a cost

per square foot cost less than the current lease. First year savings in lease costs alone will be nearly \$125,000. Over ten years, lease cost savings will be close to \$1.0 million.

Necessary Board Actions Aligned with Approved 2021 – 2024 Strategic Priorities

Become a Thought Leader for Workforce Development

Ratification of Revised FY 2025 SkillSource Group Budget

Ahsan Ijaz discussed the FY25 Budget estimates total revenues at \$12.36M and expenses at \$12.25M, showing a surplus of \$110,276. The ***SkillSource Group*** (SSG) was awarded four (4) new grants that necessitate this budget modification: the Arlington Employment Center WIOA Adult and Dislocated Worker Program grant, two new TANF Employment Assistance grants from the Virginia Department of Social Services and continuation of the Prince William Financial Empowerment Center by the United Way of the National Capital Area.

Revenue Updates:

- SkillSource was awarded a new grant from Arlington County Government for \$313,747 to deliver Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker case management services at the Arlington Employment Center. This will be an annual contract, with four one-year renewals. The grant will fund 2.0 FTE SkillSource Case Managers and a portion of the Program Director to coordinate and deliver the WIOA Adult/DW program at the Arlington Employment Center.
- SkillSource was awarded two TANF Employment Assistance grants from the Virginia Department of Social Services that will provide funding for existing staff that will be charged to these grants, as well as a portion of a Program Director.
- SkillSource was also awarded new FY 2025 funding from the United Way of the National Capital Area for the Prince William Financial Empowerment Center that will partially fund existing staff, and SkillSource will continue to subcontract with the Virginia Cooperative Extension – Prince William to deliver the financial coaching services.

Expenditure Updates

- The Arlington WIOA grant will fund 2.0 new FTE Case Managers, so this budget is adding the salaries and fringe costs related to these FTEs.
- The WIOA and TANF grants also provide funding for other programmatic spending, such as participant training and supportive services, and outreach expenses.

A motion to ratify this modification of the FY2025 SkillSource Budget, was made by Robert Bartolotta and seconded by Anthony Cancelosi. The motion was unanimously approved by the full Board of Directors with no abstentions.

Approval of 2025 - 2028 Virginia Career Works Northern Strategic Plan

Mason Bishop, President and CEO of WorkED, a locally-based and nationally recognized expert in workforce development policy presented to the board the finalized draft Virginia Career Works Northern 2025–2028 Strategic Plan. This plan was developed in partnership with several VCW Board members. Mr. Bishop highlighted the VCW’s organizational vision, mission, and values while also highlighting key strategic goals and objectives. Mr. Bishop then opened the floor for discussion.

Next Steps on FY 2025 VCWN American Job Center Certifications

Seema Jain informed the board of the requirements under Title I of WIOA for evaluating and certifying American Job Centers (AJCs) within Local Workforce Development Areas (LWDAs). This certification ensures consistent service delivery, promotes continuous improvement, evaluates service provider effectiveness, and maintains eligibility for infrastructure funding. The certification process, conducted every three years, assesses effectiveness (including customer satisfaction), accessibility, and continuous improvement. The Virginia Career Works Northern Region Board will be appointing a Center Certification Team (CCT) in January 2025 to conduct the certification reviews; We are seeking Board Member volunteers, as at least one member of the CCT must be a Board member. The review visits will be made in-person as well as virtual meetings. Successful Center Certifications will be ratified by the Executive Committee of the Virginia Career Works Northern Board of Directors, signed by the Fairfax County Board of Supervisors Chairman, Jeffrey McKay and submitted to the State Virginia Works Agency. Finally, Mr. Hunn called for Board members to join the Center Certification Team.

Review of Congressional Conference Committee Agreement – ‘A Stronger Workforce for America

David Hunn shared with the board a letter to Michael Becketts, Director of Fairfax County Department of Family Services, highlighting concerns of the proposed Congressional Conference agreement on the pending WIOA reauthorization bill. In the memorandum, several significant agreements were highlighted that appear to be a bad deal for local workforce areas in Northern Virginia and Nationwide. Mr. Hunn invited Mr. Becketts to speak and then opened the floor for discussion.

Board Business Items

Executive Director Items

David Hunn provided updates on several key developments in Workforce Area #11, including training and OJT commitments, The SkillSource Group FY 2024 completed audit and the PY 2023 WIOA annual compliance review for VCW. Additionally, Mr. Hunn also updated the board on the

Prince William American Job Center lease extension and the submission of grant and contract proposals by the SkillSource Group.

Adjournment

With all Board activities completed, Chairman William Trumbull sought a motion to adjourn the meeting. The motion was made and seconded.

The meeting adjourned at 10:00 a.m.



NORTHERN REGION

Fairfax County | Prince William County | Loudoun County | City of Fairfax | City of Falls Church | City of Manassas | City of Manassas Park

January 28, 2025

The Honorable Gerald Connolly
Member of Congress – Virginia 11th District
2265 Rayburn House Office Building
Washington, DC 20515

Sent via Email

Dear Congressman Connolly:

The Virginia Career Works Northern Region is one of fourteen local workforce development boards in Virginia. Our workforce area represents the counties of Fairfax, Loudoun and Prince William and the cities of Fairfax, Falls Church, Manassas, and Manassas Park and we oversee five (5) American Job Centers, serving over 2.1 million residents and tens of thousands of employers. I am sharing my deep concerns with the January 27, 2025 memorandum from the Acting Director of the U.S. Office of Management and Budget (attached), freezing Federal funding for discretionary grants, such as the Federal Workforce Innovation and Opportunity Act. Our five American Job Centers serve over 45,000 Northern Virginians every year, as well as hundreds of Northern Virginia employers.

Our local WIOA Programs operate on a reimbursement basis with the State and Federal Government. Our organization and contractors provide staff and deliver services for these local workforce programs upfront and are reimbursed afterwards by the U.S. Department of Labor and Virginia Works, the State Workforce Agency. **The Federal OMB freeze on grant funding through February 10, 2025 places our ability to retain staff and deliver services to jobseekers at great risk. This funding freeze is simply unsustainable beyond several days and will require difficult decisions to cut back or eliminate staff and programs very soon.**

The OMB-required funding freeze dramatically impacts our ability to serve Northern Virginia jobseekers and employers. I urge you to share these eventual program impacts with your Congressional colleagues and Congressional Leadership as soon as possible.

Sincerely,

William Edouard Trumbull

William Edouard Trumbull (Jan 28, 2025 14:10 EST)

William 'Ed' Trumbull

Chairman of the Board of Directors

Enclosure

[JOB SEEKERS](#)[EMPLOYERS](#)[YOUNG ADULTS](#)[EVENTS](#)[MEETINGS](#)[RESOURCES](#)[ABOUT](#)[CONTACT](#)

Dislocated Federal Workers and Contractors

The Northern Virginia federal civilian workforce is sizable, with nearly 50,000 workers living in Fairfax County alone. If you are a federal worker or contractor and have been affected by the recent workforce reductions, Virginia Career Works Northern Region can help.

English



Have You Been Affected by the Recent Federal Workforce Reductions?

- [Visit Your Local Virginia Career Works Career Center](#)
- [Learn About Available Job Seeker Services](#)
- [Learn About Available Employer Services](#)
- [Make an Appointment for Virtual or In-Person](#)

Services

- [Resources for Job Seekers in Northern Virginia – Provided by Fairfax County Economic Development Authority](#)
- [Browse Additional Resources for Job Seekers and Employers](#)
- [VirginiaHasJobs.com](#)

- + Available Resources
- + Find Your Next Job
- + Resume Writing Recommendations
- + Prioritize Your Health and Wellbeing



VIRGINIA CAREER WORKS – NORTHERN BOARD MEETING SUMMARY SHEET

SUBJECT: Overview of 2025 – 2027 Northern Virginia WIOA Local Plan

Federal Workforce Innovation and Opportunity Act (WIOA) law requires each Local Workforce Development Board to develop and submit to the Governor a comprehensive four-year local plan. The goal is to move beyond simply just complying with WIOA guidelines, but to formulate a more meaningful strategic planning approach for the local workforce system. The local workforce area must align with the State's vision and planned activities across its workforce system and must be consistent with Virginia's Combined State Plan.

Virginia Career Works - Northern utilized the recent strategic plan to help to form the Local Plan, and to create a comprehensive operational plan that would be used to guide how workforce development resources should be used in alignment with the Board's new strategic plan. The Northern Virginia Local Plan can be viewed online at: <https://vcwnorthern.com/wp-content/uploads/Virginia-Career-Works-Northern-Area-11-Local-Plan-2025-2027-FINAL.pdf>.

The Northern Virginia 2025-2027 Local Plan is currently posted for public comment from February 12 – March 13, 2025. In addition, public notices were placed in The Washington Post for multiple weeks, highlighting the public opportunity to review and comment on the proposed Plan. The Plan was nearly 90 pages and will be submitted to the State Virginia Works office on March 14, 2025.

STAFF: David Hunn
Seema Jain
703-827-3782

Virginia Career Works Northern Region Employer Recognition Award – March 2025

Enabled Intelligence: A Workforce Success Story

Enabled Intelligence, Inc. has been selected as the recipient of the **inaugural VCW Northern Region Employer Recognition Award**, a distinction that will now be awarded quarterly. Their commitment to workforce development, particularly for **neurodiverse individuals and those with disabilities**, has positioned them as a **model employer in our region**. The company is located at 6400 Arlington Blvd Suite 800, Falls Church, VA 22042, and more details are online at <https://enabledintelligence.net/>

Who is Enabled Intelligence?

[Enabled Intelligence](https://enabledintelligence.net/) provides **highly precise and secure data labeling solutions** that support AI development for government and commercial clients, with applications spanning **national security, public health, transportation, and economic development**. Their workforce strategy is deeply rooted in inclusivity, actively engaging **veterans, neurodiverse individuals, and people with disabilities** in mission-critical AI data solutions.

A Strategic Workforce Partnership

Enabled Intelligence CEO, **Peter Kant**, participated in the **inaugural meeting of the Fairfax County Department of Economic Initiative's Council for Economic Opportunity**, where he collaborated with **Rebecca Moudry, DEI Director for Fairfax County**. Following this, Rebecca introduced Peter to the Virginia Career Works Northern Region, leading to a deeper collaboration with our workforce programs. Recognizing an opportunity to **expand their talent pipeline**, Peter introduced his **Chief People Officer Lauren Bacon Smith**, to align with the **Fairfax County Department of Family Services**, to leverage **WIOA funding resources**. This partnership allowed Enabled Intelligence to **diversify their workforce strategy**, integrating **WIOA-funded participants** alongside their existing recruitment channels.

How Enabled Intelligence's Model Works

Before our introduction, Enabled Intelligence had already developed a structured approach to talent recruitment and training:

1. **Identifying Candidates** – Enabled Intelligence initially partnered with **Melwood (which provided training space in Arlington)** and **DARS** to recruit neurodiverse individuals and those with disabilities.
2. **Bootcamp Training** – Candidates participated in a **week-long Geospatial Data Labeling Bootcamp**, where they developed **AI geospatial mapping and data annotation skills** to support government and commercial AI initiatives.

3. **Internship Phase** – Those who successfully completed the bootcamp became eligible for a **5-week paid internship**, providing hands-on experience in a real-world setting.

As their **hiring needs expanded** and the **pool of neurodiverse candidates and individuals with disabilities decreased**, they **transitioned bootcamps in-house** to better control the training process while continuing to collaborate with regional workforce partners.

Proven Impact: Internships to Employment

Since partnering with **Talent Up Fairfax**, Enabled Intelligence will have hosted **a total of 8 interns by March 10** (including **4 new interns set to start**). Of the **4 who have already completed**, **3 successfully transitioned into full-time roles**.

From the most recent **cohort**, they made **seven contingent hires**, consisting of:

- **1 Talent Up participant**
- **3 DARS participants**
- **2 WIOA participants**
- **1 co-enrolled in WIOA/Talent Up**

A Model for Workforce Innovation

Enabled Intelligence demonstrates how **strategic employer engagement**, combined with **regional workforce programs**, can create **scalable, inclusive talent pipelines**. Their ability to **align training, funding sources, and hiring needs** has positioned them as a **leader in workforce development** in the region.

**VIRGINIA CAREER WORKS - NORTHERN
BOARD OF DIRECTORS MEETING**

SUMMARY SHEET

SUBJECT: Assessment of 2025 – 2027 VCWN American Job Center Certifications

As discussed in the last VCWN Board meeting, Title I of WIOA requires the Virginia Board of Workforce Development, in consultation with the Chief Elected Officials and Local Workforce Development Boards, to establish objective criteria and procedures for the LWDBs to evaluate and certify the comprehensive and affiliate American Job Centers located within the Local Workforce Development Area (LWDA). Every AJC (comprehensive, affiliate, and specialized) must be certified every three (3) years.

All five (5) Northern Virginia American Job Centers completed and submitted their certification applications to Virginia Career Works – Northern for review. The Virginia Career Works Northern Center Certification Team (CCT) conducted the certification reviews through in-person as well as virtual meetings. The CCT recommended all five (5) Centers for Certification. All Center applications can be viewed online [here](#).

The members of the Northern Virginia Center Certification Team are:

Robert Bartolotta
George Harben
Daisy Saulls
Zuzana Steen
David Hunn
Seema Jain
Sabrina Miller

The Center Certification applications have been sent to the Fairfax County Board of Supervisors Chairman, Jeffrey McKay, for review and signature and will be submitted to the State Virginia Works Agency for final review and approval by the Virginia State Workforce Development Board.

Staff

David Hunn
Seema Jain
703-827-3782

Department of Family Services

Employment & Training Team Report

thru January 2025

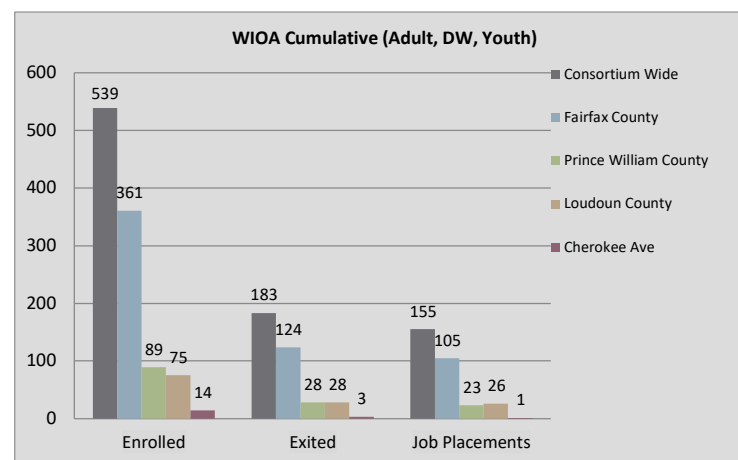
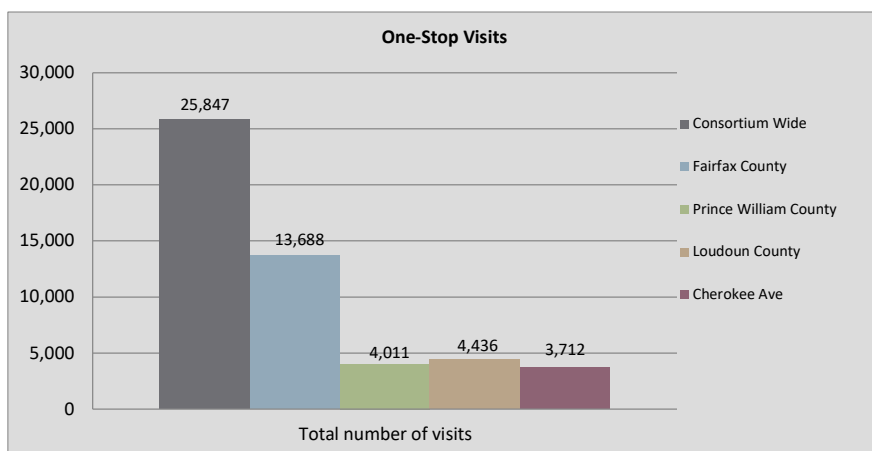


- Pages 1-2: Workforce Innovation and Opportunity Act Program
- Page 3: Workforce Innovation and Opportunity Act/Other Grants
- Page 4: ITA and OJT Breakdown
- Page 5: Senior Community Service Employment Program (SCSEP)

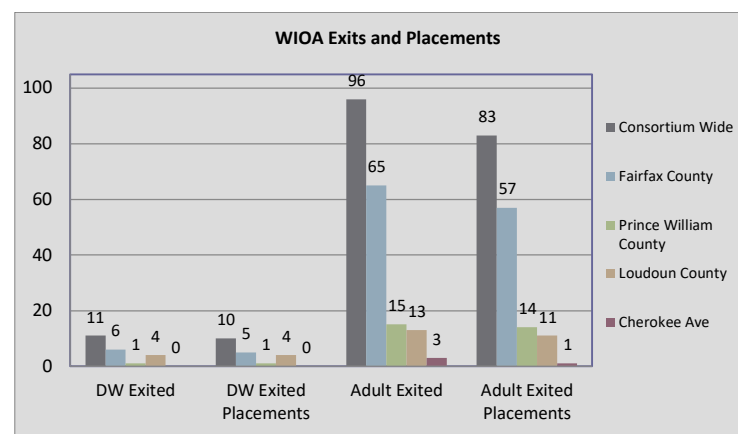
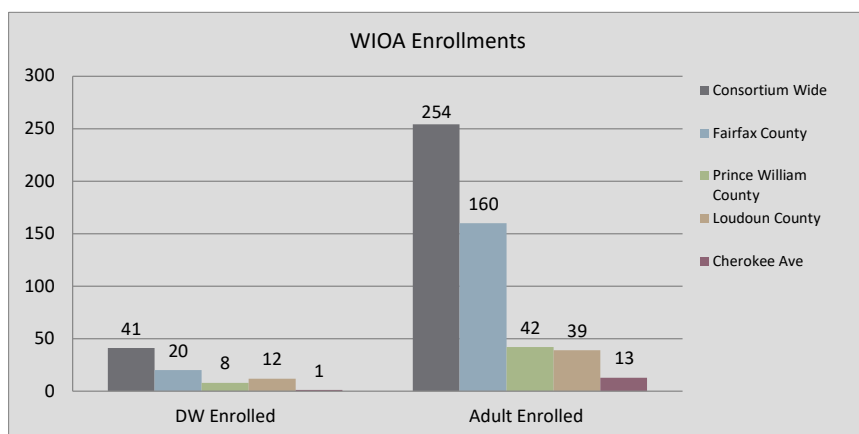


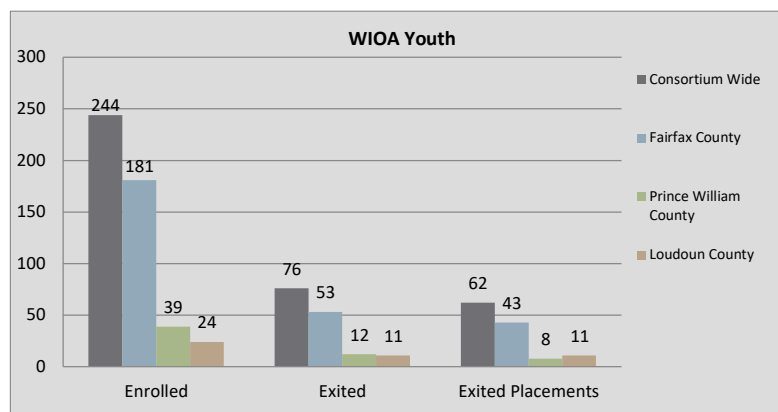
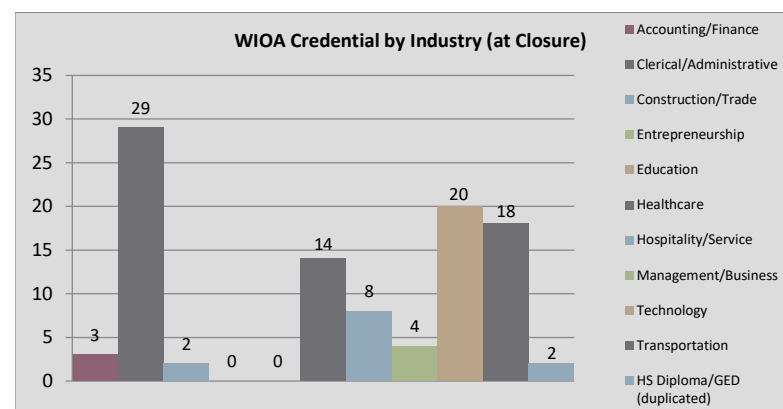
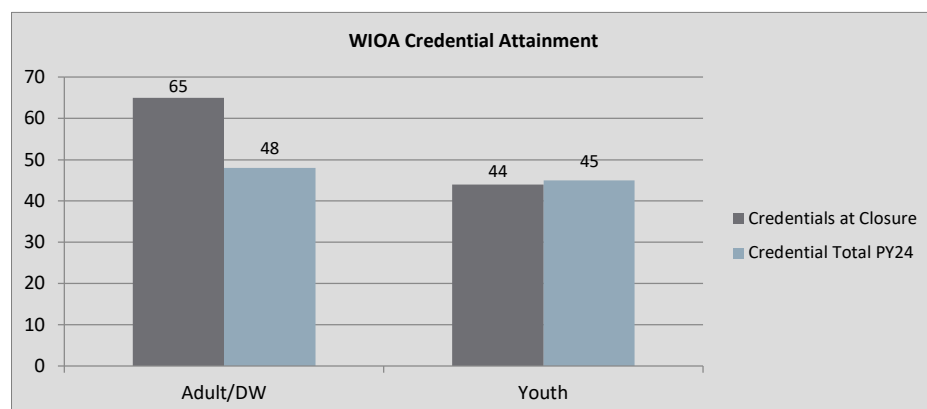
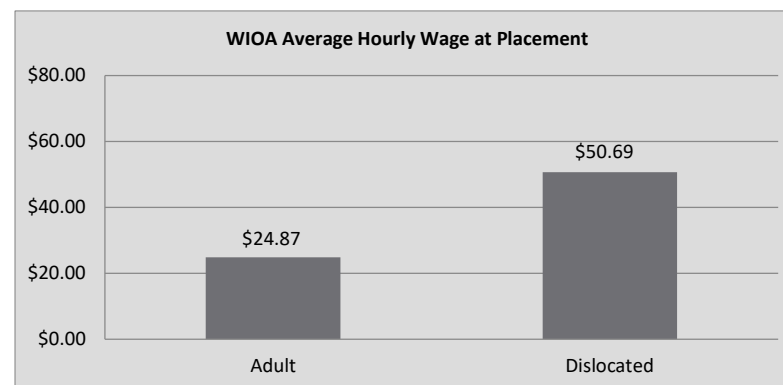
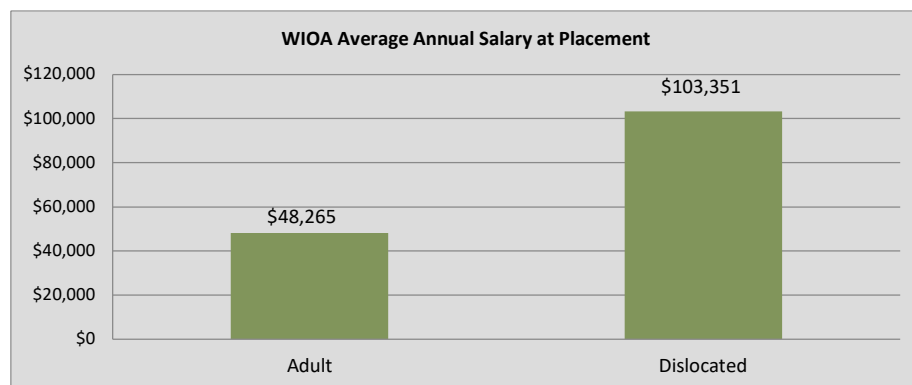
Northern Virginia Workforce Development Area, LWDA XI WIOA Adult, Dislocated Worker, and Youth Statistics (July 1, 2024 - January 31, 2025)

At-A-Glance		
One-Stop Services*	WIOA Services (Youth/Adult/DW)	All Employment & Training Programs
Center Visits 25,847	Total Participants 539	
One-Stop Job Placements 4	WIOA Job Placements 155	Total Enrolled 539
Average Hourly Wage at Placement \$15.00	Average Hourly Wage at Placement (Adult) \$24.87	Total Exited 183
* Visit numbers include in-person and virtual services being provided by center programs. Note: Core placements are updated quarterly.	Average Hourly Wage at Placement (DW) \$50.69	Total Job Placements 155
	Average Hourly Wage at Placement (Youth) \$16.70	Total Participants with Disabilities 167
	Credentials Received in PY24 93	Total Veterans 16
	Credentials Received at Closure 109	

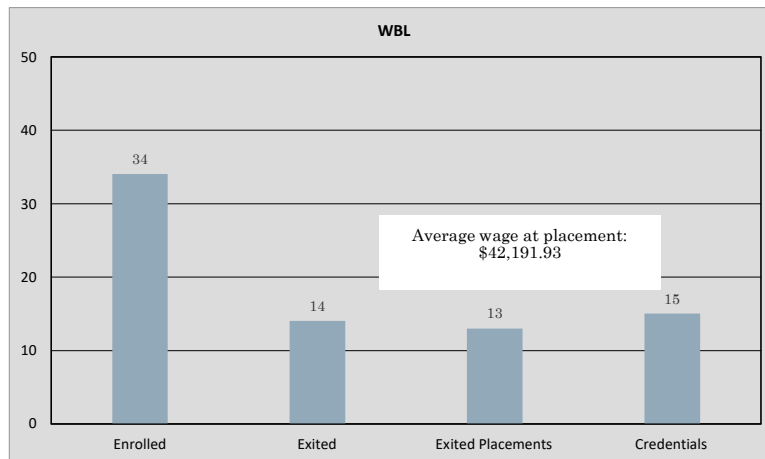
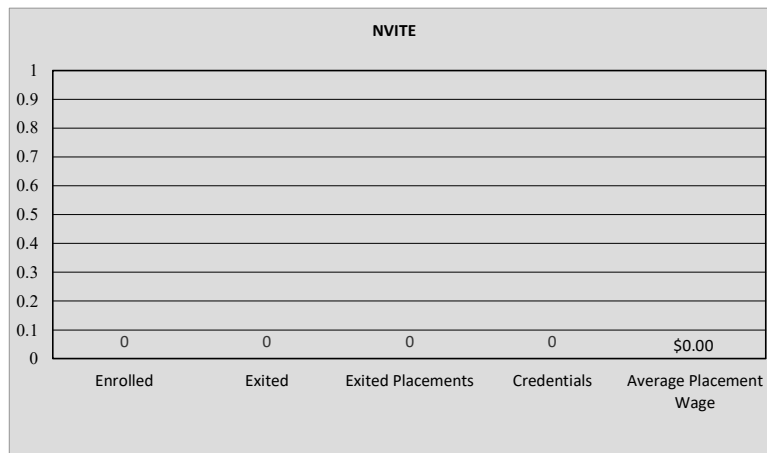
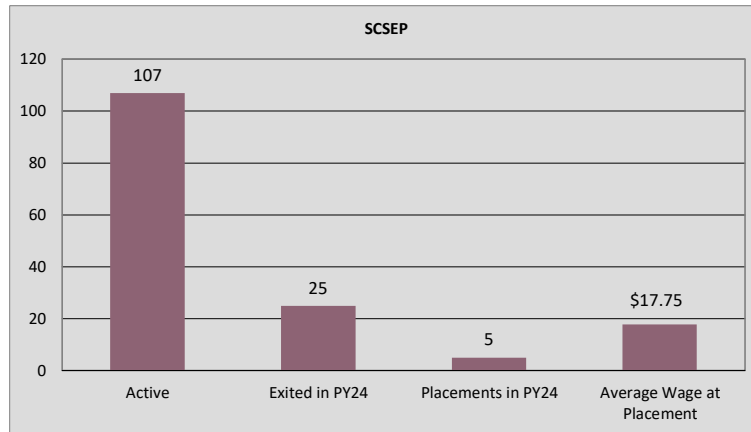


WIOA Breakdown - Adult, Dislocated Worker and Youth





Northern Virginia Workforce Development Area, LWDA XI
WIOA Grants and Other Programs Statistics (July 1, 2024 - January 31, 2025)
Non-WIOA Grants



Breakdown of ITAs and OJTs*As of January 31, 2025*

ITAs / INDUSTRY	Obligated Funds	Additional Training Expenses	WIOA YOUTH		WIOA ADULT/DW		TOTAL
			Number	Percent	Number	Percent	
Accounting/Finance (AF)	\$749.00		0	0.00%	2	2.25%	2
Clerical /Administrative (CA)	\$0.00		0	0.00%	0	0.00%	0
Construction / Trade (CT)	\$32,450.00		11	25.58%	4	4.50%	15
Education (Ed)	\$0.00		0	0.00%	0	0.00%	0
Healthcare (He)	\$95,938.00		13	30.23%	18	20.22%	31
Hospitality Services (HS)	\$31,360.00		3	6.98%	6	6.74%	9
Literacy (LA)	\$10,230.00		11	25.58%	1	1.12%	12
Management/Business (MB)	\$51,260.00		2	4.65%	17	19.10%	19
Technology (Tech)	\$61,229.00		3	6.98%	16	17.98%	19
Transportation (TR)	\$110,250.00		0	0.00%	25	28.09%	25
Others	\$0.00		0	0.00%	0	0.00%	0
TOTAL	\$393,466.00	\$0.00	43	100.00%	89	100.00%	132

ITAs / INDUSTRY	Obligated Funds
Accounting/Finance (AF)	\$749.00
Clerical /Administrative (CA)	\$0.00
Construction / Trade (CT)	\$32,450.00
Education (Ed)	\$0.00
Healthcare (He)	\$95,938.00
Hospitality Services (HS)	\$31,360.00
Literacy (LA)	\$10,230.00
Management/Business (MB)	\$51,260.00
Technology (Tech)	\$61,229.00
Transportation (TR)	\$110,250.00
Others	\$0.00
TOTAL	\$393,466.00

OJT Obligated by Grants	OJT /WEX Amount
WIOA Adult	\$23,486
WIOA DW	\$1,680
Youth	\$71,945
TOTAL	\$97,111

Northern Virginia Workforce Area #11
SCSEP Monthly Report - January 2025

SCSEP Eligible Clients Identified	July '24	Aug '24	Sept '24	Oct '24	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25
SCSEP Active Participants	116	121	123	119	112	108	107					
Transferred to NCOA Data Team	0	0	0	0	0	0	0					
Participants on LWOP	4	4	5	7	6	6	5					
New SCSEP Enrollments	0	3	1	0	1	1	0					
Re-Enrollments	0	1	1	0	0	1	0					
Average Age of Enrolled	66	66	66	66	66	66	66					
Persons Screened/Intake	33	58	63	71	45	49	47					
New SCSEP Applications Received	12	14	7	13	7	4	15					
Exited from Program	3	1	2	4	7	6	2					
Exited with Placement	1	0	0	1	0	3	0					
Average Employed Monthly Wage	\$ 15.34	\$ -	\$ -	\$ 22.00	\$ -	\$ 15.90	\$ -					
Information Session Attendance	11	13	16	27	16	17	20					
Active Host Site Agencies	23	23	24	24	25	26	27					
Host Site Agencies with Slots	1	2	4	5	1	1	2					
Number of Available Slots	1	3	10	16	1	1	3					
Participants Referred to Host Site	1	4	7	15	1	2	5					
New Host Site Agencies Contacted	2	6	11	3	4	2	7					
Referral from WIOA One Stop Centers	3	0	4	8	4	3	9					
Dual Enrolled with WIOA	0	0	0	0	0	0	1					

**VIRGINIA CAREER WORKS - NORTHERN
BOARD OF DIRECTORS MEETING**

SUMMARY SHEET

SUBJECT: Executive Director Items

The Executive Director will discuss the following items at the Board of Directors meeting.

- **FY 2025 Workforce Area #11 Training and OJT Commitments** – For FY 2025 (Through January 2025), the Workforce Area #11 One Stop Operator has obligated \$393,466 for 132 WIOA Adult, Dislocated Worker, Youth jobseekers. The summary of funding obligations by each approved training provider is included here.
- **Talent Up Fairfax Success Story Videos** – The *SkillSource* Group, Inc., in partnership with the Fairfax County Department of Economic Initiatives, released a series of Success Story videos, highlighting both participating employers and jobseekers. These short videos can be reviewed at <https://vcwnorthern.com/talent-up-fairfax-success-story-video-montage/>
- **SkillSource Group Submission of 2024 Form 990** – The annual IRS Form 990 submission was completed in February 2024. The tax return can be reviewed at <https://vcwnorthern.com/wp-content/uploads/SkillSource-Group-990-Signature.Public-Disclosure.2023.February-2025.pdf>
- **Contract and Grant Award Matrix** – The pending contract and grant proposal matrix for The *SkillSource* Group, Inc. and the Virginia Career Works Northern Region is attached.

FY 2025 ITA Provider Summary

July 1-January 31, 2025

A. ITA Obligated by Providers

Provider (A-Z)	Training amount	Number of ITA	Training Industries
1st CDL Training Center of NOVA	\$42,750.00	10	Transportation
3T Career Institute	\$5,585.00	2	MB
7 CDL Driving School	\$9,000.00	2	Transportation
A Security Training Academy	\$1,525.00	1	HS
AAA CDL School	\$9,000.00	2	Transportation
AAMU	\$1,800.00	3	LA
American Institute of Health Science & Tech	\$9,000.00	3	Health
Astar Education Institute	\$5,860.00	2	Health
Carolina Solution Group	\$3,765.00	1	Technology
Clary's LPN School of Nursing	\$3,520.00	2	Health
English Empowerment	\$85.00	1	LA
Fairfax County Public School	\$33,373.00	18	AF, Health & CT
George Mason University	\$21,131.00	8	CA, MB & Tech
Global Institute of Technology	\$3,250.00	1	MB
GUTTS	\$19,175.00	5	CT
ImpacTek	\$12,562.00	7	Technology
Intellectual Point	\$16,993.00	7	Health, MB & Tech
International Language Academy	\$850.00	1	LA
Kitchen of Purpose	\$9,000.00	2	HS
Le Arai	\$17,000.00	5	HS
Learnix Tree	\$18,000.00	4	Technology
MedCerts	\$6,500.00	2	Health
Medical Education Center	\$24,145.00	6	Health
Moon River Nursing Careers	\$3,000.00	1	Health
NU Paths	\$21,500.00	4	MB, Technology
NVCC	\$33,000.00	16	Health, Tech & LA
PeopleNTech	\$4,500.00	1	Technology
Shipper's Choice	\$49,500.00	11	Transportation
Smarthpath	\$3,997.00	3	MB
Transformation Service	\$4,100.00	1	Health
TOTAL	\$393,466.00	132	

B. ITA Obligated by Grants

Funding	Training Amount
WIOA Adult	\$262,526.50
WIOA Dislocated	\$31,863.50
WIOA Youth	\$99,076.00
TOTAL	\$393,466.00

FY 2025 OJT Provider Summary

A. OJT/WEX Obligated by Providers:

Provider (A-Z)	Name of OJT/WEX		Training Industries
Afghan Sustainable Economic Foundation	Marketing		
Cardinal Montessori	Teacher Assistant		Ed
Computer CORE	WEX Program		CA
Creative Bar Concepts	WEX Program		MB
Eclips IV	Salon Assistant		HS
Ethiopian Community Development Council (ECDC)	IT Intern		Tech
Enabled Intelligence	WEX Program		Tech
FCPS	Apprenticeship		CT
General Systems Corporation	Digital Marketing Associate		Tech
I-Way Networks	WEX Program		Tech
King Laps Inc.	General Service Technician		CT
Land Development Services	WEX Program		CA
Lutheran Social Services of Nat. Capital area	WEX Program		CA
Windy Hill Collection LLC	Social Media Consultant		Tech

B. OJT/WEX Obligated by Grants:

Grant	OJT/WEX Amount
WIOA Adult	\$23,486.00
WIOA DW	\$1,680.00
Youth	\$71,945.00
Total	\$97,111.00

The SkillSource Group, Inc. SUMMARY OF PENDING FUNDING AND DEVELOPMENT ACTIVITIES To the Virginia Career Works Northern Board of Directors March 6, 2025				
Project Name/Solicitation	Funding Request	SOG Funding	#s to Be Served	Proposal Status
APPROVED				
NOT APPROVED				
PENDING				
Fairfax County Manufactured (Mobile) Home Repair Program Proposal to Fairfax County Government (Two-Year Grant Proposal)	\$1,000,000	\$1,000,000	63 Homes	Submitted on 1/7/2025
Next Level Now Technical Assistance Collaborative Proposal to U.S. Department of Labor (One-Year Partnership with ICF International)	\$99,125	\$99,125	N/A	Submitted on 2/4/2025
	\$1,000,000	\$1,000,000	0	